



Funding & Fees Information

WORKING FAMILY FUNDING

At Ramillies, we offer funded hours based on 38 weeks of term time. To provide more consistent charging throughout the year, we "stretch" this funding over the academic year (September to July/August).

ENTITLEMENT	STRETCHED OVER 50 WEEKS	STRETCHED OVER 39 WEEKS
15 hours/week	11.4 hours/week	13.8 hours/week
30 hours/week	22.8 hours/week	27.6 hours/week

FUNDING OPTIONS

There are four main government schemes available:

WORKING FAMILY FUNDING

Up to 30 funded hours per week for eligible working families with children 9 months – 4 years.

UNIVERSAL ENTITLEMENT

15 funded hours per week for all 3- and 4-year-olds (from the term after their 3rd birthday).

15 HOURS FUNDED CHILDCARE FOR DISADVANTAGED 2-YEAR-OLDS

For families with a 2-year-old meeting specific eligibility criteria.

TAX-FREE CHILDCARE

For every £8 paid into an online account, the government adds £2, up to £2,000 per child per year (£4,000 for children with disabilities).

Who can Apply:

- You (and your partner, if applicable) each work at least the equivalent of 16 hours at the national living wage per week.
- You each earn less than £100,000 per year.
- You can still qualify if you are on sick leave or parental leave.
- You may be eligible even if you are claiming certain benefits.

Other factors affecting eligibility include your immigration status and where your child lives

When to Apply:

You should apply the term before your child is due to start receiving funded hours.

CHILD'S BIRTHDAY (TURNS 9 MONTHS OLD BETWEEN)	CAN ACCESS 30 FUNDED HOURS FROM	APPLY BEFORE
1 January to 31 March	Term starting on or after 1 April	31 Mar 2025
1 April to 31 August	Term starting on or after 1 September	31 Aug 2025
1 September to 31 December	Term starting on or after 1 January	31 Dec 2025



How to Apply :



Visit: [gov.uk/apply-30-hours-free-childcare](https://www.gov.uk/apply-30-hours-free-childcare).



You will need your National Insurance number and your household income details



You should receive confirmation and your eligibility code within 7 days

Submit your eligibility code to Ramillies on the Funding Loop form, along with the full name, date of birth, National Insurance number of the parent who applied, and a scan of your child's birth certificate and passport.

SUBMIT



Reconfirm every 3 months: HMRC usually send a reminder but we recommend setting your own as failure to reconfirm may stop your funding and standard fees will apply.

IMPORTANT

Apply Early: We recommend applying at least 3 months before you want to start using the funding as it cannot be backdated.

Funding Starts Next Term: You cannot use your code in the same term you apply. Your child's funded place begins from the next term

UNIVERSAL ENTITLEMENT

All families in England are entitled to 15 hours of funded childcare per week for their 3- and 4-year-old child, regardless of income or employment status. This funding is available for 38 weeks of the academic year and starts the term following their 3rd birthday.

This funding requires no application. You may also be eligible for additional schemes such as Tax-Free Childcare or Universal Credit support. For more details, visit [gov.uk/browse/benefits](https://www.gov.uk/browse/benefits).

15 HOURS FUNDING FOR DISADVANTAGED 2-YEAR-OLDS

You may be eligible for 15 hours of funded childcare for your 2-year-old if:

- You receive certain income-based benefits.
- Your child receives Disability Living Allowance (DLA) or has Special Educational Needs and Disabilities (SEND).
- Your child is under a kinship or guardianship order or is in care.

These 15 hours are usually provided for 38 weeks of the academic year. Apply through your local council and provide proof of eligibility to Ramillies.

FUNDING CONTRIBUTIONS

While government funding supports your child's early education, it doesn't cover the full cost of delivering high-quality care. At Ramillies, we strive to provide a nurturing, stimulating environment with enriching experiences. To help maintain these standards, we ask families to contribute alongside their funded hours.





ENRICHMENT CHARGE

This charge covers daily essentials and enriching extras that make Ramillies Hall Nursery special. Some of the many things included are:

- Meals, Drinks, and Snacks: Our on-site meals are designed to meet the nutritional needs of young children, ensuring balanced, healthy food in line with EYFS standards.
- General care items
- Engaging enrichment activities (e.g. baking, gardening)
- Seasonal events & celebrations (e.g. Parties, meals, craft days)
- High-quality resources (e.g. Interactive whiteboard, sensory equipment)
- Outdoor and nature-based experiences (e.g. Forest type activities, welly walks)
- External Visitors (e.g. Father Christmas, Animal Experiences)
- Local trips and outings (high staff ratio)
- Access to Family – Online Learning Journal Software and App
- Parent workshops and at-home learning support (e.g. story sacks, activity ideas, expert advice)
- CCTV maintenance and monitoring
- 1-1 interventions and support, as needed
- Small group activities
- Gifts and crafts for special occasions

This list is not exhaustive and serves as an example of the types of activities and services we offer throughout the year.

FUNDED OPTIONS AT RAMILLIES

At Ramillies we offer 2 packages:

Package 1: Full Offer (with charge)

By paying the Enrichment Charge, you and your child will receive the following benefits:

- Termly and All-Year Options between 8am-6pm, 50 weeks of the year.
- Option to book Breakfast Club from 7.30am (additional charge)
- Meals and Snacks Included
- Enrichment Activities (e.g., baking, gardening, etc.)
- One-to-One and Small Group Sessions for activities and intervention
- Parent and Craft Workshops
- Performances, Outings, and External Visitors
- Forest-Type Activities
- Gifts and Crafts for Special Occasions
- Parties and Theme Days
- Christmas Lunch and Father Christmas Visit

Christmas, Easter, and School Leavers Gifts



This package provides a broad range of exciting and educational opportunities to ensure your child receives a well-rounded and engaging experience throughout the year.

or

Package 2: Basic Offer (no charge)

The Basic Offer is available for families seeking a limited but affordable option for their child's early years education. Please note the following details:

- Availability: 9am – 3pm, during Stockport primary school term-time (38 weeks per year), subject to daily availability.
- No Additional Flexibility: This option does not include the possibility of extra hours or swapping days/weeks.
- Term Start Requirement: Children must begin at the start of a term (September, January, or April) and settling-in sessions must use the free hours available.
- Basic EYFS Activities: While we will provide fundamental Early Years Foundation Stage (EYFS) activities, there are no additional enrichment activities included (e.g., baking, gardening, themed days, etc.).
- Lunch Policy: Parents are required to provide snacks and a packed lunch according to our Packed Lunch Policy. As we do not have refrigeration facilities, lunch must be brought in between 10:30 am and 11:15 am for safe keeping).



While the Free Basic Offer provides essential childcare during term time, it does not include enrichment activities. We highly encourage families to consider the Full Offer, which includes a wider range of activities, additional hours, and services. The Full Offer is critical in supporting the nursery's financial sustainability and ensures we can continue offering high-quality care.



Do not forget



Apply for your funding a few months in advance!

&

Reconfirm every 3 months!

[gov.uk/apply-30-hours-free-childcare](https://www.gov.uk/apply-30-hours-free-childcare)



IMPORTANT

Once you select your package, you will not be able to switch mid-year and may only be able to change subject to availability.



USEFUL WEBSITES



[childcarechoices.gov.uk](https://www.childcarechoices.gov.uk)



[gov.uk/apply-30-hours-free-childcare](https://www.gov.uk/apply-30-hours-free-childcare)

PRIOR TO RECEIVING FUNDING AT RAMILLIES

To ensure your child receives government-funded childcare at Ramillies, there are some important steps to complete prior to receiving funding:

- **Sign our Funding Terms & Conditions below.** This outlines how your funding is applied and what contributions may be required.
- **Complete the Local Authority Parental Declaration Form on Funding Loop.** This online form securely stores all your funding information required to process your funded place. Please ensure that the details match those of the main applicant used when you applied for the funding code on the government website.



RAMILLIES HALL NURSERY

Fees Agreement

Terms and Conditions

At Ramillies, we provide clear and concise information about fees and payment expectations. Please review the following:

Registration Fee

- A non-refundable registration fee of £100 is required to secure your child's place and covers the cost of settling in sessions, payable by cash or internet banking.
- Your child's place is confirmed upon payment and completion of an entrance form, including your desired start date.
- Failure to start on the agreed date without prior notice may result in your child's place being reallocated.
- A £50 monthly charge applies to keep a deferred place open for a maximum of 2 months, after which the place will be given to another family.
- A copy of your child's birth certificate is required for identification and to verify the date of birth.

Provision of Childcare:

1. Childcare is provided during agreed times, except when the nursery is closed. Closure dates are communicated via Family and our website.
2. We are not liable for any losses or additional childcare costs incurred during unforeseen closures and parents will be informed as soon as reasonably possible in accordance with our Closure Policy (policies are available on our website or on request).

Minimum Attendance:

- Non-Funded and 15-Hour Funded Children: Minimum of 2 full days per week.
- Package 1 - 30-Hour funded children there is a minimum attendance of 3 full days per week.
- Package 2 - Fully funded children are expected to do 9-3pm, Monday to Friday subject to availability.

Package 1 -Booking Patterns

- We only offer full-day places.
- A month's notice for changes to booking patterns must be given, with changes coming into effect from first of the month for all year children or the first day of the term for those who are termly. All changes are subject to availability.
- There are limited termly places which follow Stockport Primary School term dates.
- Parents may change their booking pattern up to two times per academic year without charge. A £40 fee applies for any subsequent changes.
- Ad hoc days and Breakfast Club are subject to availability and require authorisation from the Nursery Manager, based on staffing and space. Breakfast club is available as an additional service to standard packages.
- Changes must be agreed with the Nursery Manager at least one month in advance and in writing.

Package 2- Booking Patterns

- 9am-3pm only
- Monday to Friday subject to availability
- 38 weeks set during Stockport Primary term time.
- No changes can be made to the times and dates allocated.
- If a child starts partway through a term, the government funding cannot be backdated for the weeks missed prior to their start date.
- No ad hoc days or breakfast club available

Late Collection Charge:

- £15 per 15-minute period (or part thereof).

Charging of Fees:

- All Year Children: Fees are calculated over 50 weeks, September to August, including bank holidays. We do not charge for 5 day at Christmas and 5 days August closure.
- Termly children: Fees are calculated over 39 weeks, September to July and follow Stockport Primary term dates.
- Fee Payment: Fees are payable monthly, in equal instalments, plus any agreed ad hoc hours.
- Fee Calculation: For All Year children, fees are calculated by multiplying the weekly fee by 50, then dividing by 12. For term-time children, fees are calculated by multiplying the weekly fee by 39 and dividing by 11.
- Where applicable, fees will be calculated pro-rata for children starting partway through the academic year (September to July/August), in line with their agreed start date and selected package.
- A full schedule of fees is available on request and via Famly.
- Fees are non-refundable for unforeseen closures, family holidays, or child sickness.
- Annual Review: Fees are reviewed annually in February, with changes effective from April 1st.
- Fee Adjustments: We reserve the right to amend fees with one month's notice.

Early Years Funding

- Available for 9-month, 2-year-old, and 3-4-year-old children.
- Funding begins from the term after the relevant age.
- The funding year runs from September to August, with 38 weeks of funding spread equally. For children starting on 1st January (24 weeks of funding) and 1st April (12 weeks of funding) is spread over the remainder of the academic year, ending in July or August.
- Parents must check eligibility and apply for entitlements before the deadlines set by HMRC.
- The nursery is not responsible if parents neglect to renew eligibility codes.
- It is essential that parents check and apply for their funding promptly and notify the nursery of any changes to their eligibility status.
- We advise parents to ensure where possible that their child maintains regular attendance to ensure they use their funded entitlement.
- If the nursery is required to return a child's funding to the Local Authority (LA) for any reason, the cost will be charged to the parent at the non-funded rate.
- There is limited availability for termly funded places.
- Parents cannot switch from All Year to Termly during the year; changes must be requested before September to take effect from 1st September.
- Parents should inform us of any circumstances that affect their ability to claim funding.
- Stockport's Parental Funding Agreement must be completed every term via Funding Loop to be eligible.

Required documentation to be provided to the nursery through Funding Loop (The nursery cannot claim funding without complete documentation):

- Eligibility code
- Photo/scan of child's birth certificate or passport
- Parent's date of birth and National Insurance number
- Details if hours are split with another provider

Package Options:

Package 1: Full Offer (Paid)

The Full Offer provides a comprehensive package that includes the following:

- Termly and All-Year Options
- Availability from 8am - 6pm, 50 weeks of the year
- Option to book Breakfast Club from 7.30am (additional charge)
- Meals and Snacks Included
- Enrichment Activities, such as baking, gardening, and more
- One-to-One & Small Group Sessions for activities & intervention
- Parent and Craft Workshops
- Performances, Outings, and External Visitors
- Forest-Type Activities
- Gifts and Crafts for Special Occasions
- Parties and Theme Days
- Christmas Lunch and Father Christmas Visit
- Christmas, Easter, and School Leavers Gifts

This package ensures a wide range of activities and services to enhance your child's development and learning experience.

Package 2: Free Basic Offer

The Free Basic Offer provides essential childcare during term-time, but is more limited in the services it includes:

- 38 Weeks During Stockport Primary School Term-Time
- No Option for Additional Hours or Swapped Days/Weeks
- Must Start at the Beginning of the School Term (September, January, or April), using free hours for settling-in sessions
- Packed Lunch Required, in accordance with our Packed Lunch Policy (please note that there is no refrigeration available, so lunches should be brought between 10:30 am and 11:15 am to ensure safe keeping)

The Free Basic Offer does not include enrichment activities or other special events

Package Selection and Changes:

- Once a package has been selected, it can only be changed at the start of the academic year, subject to availability.

Package 2: Free Basic Offer:

- A child on the Free Basic Offer may be taken to another department during specific enrichment activities, as these are not included in the Free Basic Offer.

Payment of Fees:

- Invoices are sent via Famly between the 19th and 24th of each month.
- Fees are payable by the fifth working day of the month.
- Fees can be paid by internet banking or standing order.
- Payments from childcare voucher providers (CCV) or Tax-Free Childcare (TFC) accounts are accepted, with prior notice and may take up to a week to reflect on Famly statements.
- Payments must clearly state the child's full name for accurate allocation.
- We do not offer a sibling discount.
- Parents can check their balance, payments, and invoices through Famly.
- Parents should contact the Finance Manager as soon as possible if they have any queries or anticipate difficulty in making a payment. Early communication helps avoid late payment charges and the risk of losing the child's place. If fees are not received by the due date, a reminder will be sent. Late payments will incur a £20 surcharge per week.
- If payment is not received by the end of the month, a debt resolution letter will be sent. After two weeks, the account may be handed over to a debt collection agency, with additional fees
- Parents may be asked to withdraw their child from the nursery until the debt is cleared.

Termination:

- Written notice is required at least one month in advance for All Year children, or a term's notice for Termly children. Fees remain payable during the notice period.
- If the required notice period is not given, a charge equivalent to one month's fees (or one full term's fees, where applicable) will be payable in lieu of notice.
- You may terminate the agreement without notice if we breach our obligations and fail to resolve the issue.
- We reserve the right to terminate the agreement if:
 - You breach any obligations and fail to resolve the issue.
 - You behave unacceptably, including physical or verbal abuse towards staff, children, or other parents/carers.
 - Your child's behaviour becomes unmanageable and causes harm or distress, despite our support.

Changes and Compliance:

We reserve the right to amend these terms with one month's notice.

Please select your chosen package:

Package 1 – Full Offer (Paid)

Package 2 – Free Basic Offer

By signing, you confirm that you have read and understood the funding information, including any additional charges, and agree to the terms outlined above. You understand that failure to comply may result in the loss of your child's place.

Parent / Carer 1 _____ **Signed** _____ **Date**_____

Parent / Carer 2 _____ **Signed** _____ **Date**_____